

COPPERLEAF

POOL PARTY RESERVATION AND AGREEMENT

NAME: _____ EMAIL: _____

ADDRESS: _____

PHONE #: _____ CELL: _____

EVENT DATE: _____ START TIME: _____ END TIME: _____

NUMBER OF ADULTS: _____ NUMBER OF CHILDREN: _____

***Total # of adults and children cannot exceed 40**

All normal pool rules in effect during the party (no, glass, no running, no alcohol, no food, no drink in the pool and all other rules apply). You also agree to accept the responsibility for the activities of all guests attending the function and excuse the HOA from any liability due to their actions, including injury.

Please also note that:

- Only one party may occur at a time
- First come, first serve
- Maximum guest count is 40 with 2 lifeguards
- Clean-up is your responsibility
- Reservations will only be accepted until July 23
- No parties will be held after August 14
- Reservations will be closed May 22-25 and July 3-4

All functions must be scheduled at least 3 weeks in advance. Please contact Vista Management to schedule a party. A \$100 Deposit is due with this form to ensure that party holders will notify Vista Management in the event of a cancellation at least two weeks before the date of your event. The entire deposit will be forfeited if any of the rules are broken or you exceed over the guest count originally requested. **Checks will be made payable to Copperleaf HOA.** No parties are allowed after the pool is closed at 8 p.m.

\$40.00 per hour is to be paid by the party holder for two lifeguards (\$20 per hour/lifeguard). Please note that fee is non-refundable. The Management Company will schedule the lifeguard(s). The party holder will pay cash or check to the lifeguard at the beginning of your event.

Homeowners Signature

Date

Management Company's Signature

Date

Form must be mailed along with \$100 check to:
Vista Management Associates, Inc.
8700 Turnpike Drive, Suite 230
Westminster, CO 80031
Phone: 303.429.2611

Office Use

Date Received: _____

Check#: _____ Amount: _____



COPPERLEAF

CLUBHOUSE RESERVATION AGREEMENT

NAME: _____

ADDRESS: _____

PHONE #: _____ CELL: _____

DATE REQUEST: _____ TIME: _____

I hereby agree with the following rules and guidelines when renting the clubhouse at the Copperleaf Arboretum.

- Use of the fenced patio area is included in the clubhouse rental. However, the pool may not be used in conjunction with clubhouse rental.
- Renters are responsible for confining their guests to the patio area only. Glass items may not be used on the patio.
- The Arboretum clubhouse may not be rented in conjunction with a pool party.
- I understand that if I do not comply with these rules then my damage deposit will be kept and deposited in full by the HOA.

Signed _____

Date _____

COPPERLEAF CLUBHOUSE RENTERS CHECKLIST

Event Date: _____ Time Duration of Event: _____

HOMEOWNER INFORMATION	
Name	
Address	Centennial, CO 80015
Phone#	

RENTERS CHECK LIST	
<input type="checkbox"/>	Read Through Contract and Rules <i>Must Sign and Initial Indicated Areas</i>
<input type="checkbox"/>	Make Checks Payable to Copperleaf HOA for: <ul style="list-style-type: none"> ○ DAMAGE DEPOSIT: \$500 or \$1000 for parties serving alcohol ○ CLEANING DEPOSIT: \$150 <i>or</i> <ul style="list-style-type: none"> - You have the option of mailing a check in the amount of \$115 to have the association clean the facility for you. ○ RENTAL FEE: \$50/hr or \$100 for parties serving alcohol.
<i>IF APPLICABLE:</i>	
<input type="checkbox"/>	Certificate of Liability of Insurance for Alcohol MUST be provided
<input type="checkbox"/>	Mail to: Copperleaf HOA 8700 Turnpike Drive, Suite 230 Westminster, CO 80031